

CHESTERFIELD TOWNSHIP ENVIRONMENTAL COMMISSION

NOVEMBER 25, 2014

Chairperson Veselka called the meeting of the Chesterfield Township Environmental Commission to order at 7:35 PM. The Open Public Meetings Act Statement was read and compliance noted.

Present: Elise Bremer-Nei; Mike Hlubik; Nancy Scarafile (7:40), Jane Ryan, Martha Veselka. Absent: Karl Braun and F. Gerry Spence

MINUTES

October 28, 2014

A motion was made by Ms. Bremer-Nei seconded by Mr. Hlubik to approve the October 28, 2014 meeting minutes. All were in favor, motion carried.

CORRESPONDENCE

Arbor Day Nov/Dec

PLANNING BOARD APPLICATIONS

None

DISCUSSION

Tree Keeper Report

Ms. Scarafile should check in early spring to make sure the pine trees are sprayed at Charlotte Rodgers Park. Mr. Hlubik suggested we remind Mr. Lebak in February due to his work load.

Sustainable Jersey

The points need have been submitted and a big thank you should go to Regina and Lorrie Thier and Nancy for all their hard work and devotion with the accomplishment and achieving our goal. Ms. Veselka stated that she will write a thank you note to all that helped from the EC. Ms. Veselka will get info on how we can get start Google docs. This will help keep control of all documents that have been submitted. The board had a brief discussion about the poor document retrieval system for EC & Township related documents. EC would like to see a plan to improve document control both at the Township and the EC level. It was suggested to put the funding in the budget for next year, and we should suggest to the Township Committee to do it as well. In the interim Ms. Veselka will get info on a document retrieval system for EC/Green Team, one possible system is Google docs. This will keep the document control of the Green Team & Sustainable Jersey documents that have been submitted and will be required for future Sustainable initiatives. It was discussed that the documents would be accessible by the

EC but not the public. In regard to the documents that have been submitted for the Sustainable, Regina has them all on a thumb drive. Nancy will reach out to her to get this and give to the secretary so that she can put them in a file on the computer. Ms. Ryan suggested the EC go through the history and collect as many documents that can be found and put them together so that they can be documented electronically. Ms. Scarafile will put together what Sustainable Jersey is and the benefits of having reached the goal points are and will present this to the Township Committee. Ms. Bremer-Nei will help Ms. Scarafile with this, it was suggested they present this at the February Township Meeting.

Tree Species and Varieties to recommend to the Township Committee

Caryn Hoyer, Township Clerk sent a memo to the Board asking for a list of trees species and varieties that would be suitable for street tree planting along the park strips in Old York Village. Ms. Ryan stated that when she attended the Shade Tree Federation Conference she was received a booklet title "Trees for NJ streets". She will put together a list and will give to the Secretary by December 4th.

Items not on the Agenda

The board decided to move the December meeting to December 16, 2014 at 6:30pm. The secretary will notice this change.

ADJOURNMENT

There being no further business, a motion was made by Mr. Hlubik and seconded by Ms. Bremer-Nei to adjourn. The meeting was adjourned at 8:15 PM.

Respectfully submitted,
Aggie Napoleon, Secretary