

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2016-6**

**AN ORDINANCE TO AFFIRM THE TOWNSHIP OF CHESTERFIELD'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT  
CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO  
CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Township of Chesterfield to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Township of Chesterfield has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Township of Chesterfield that:

**Section 1:** No official, employee, appointee or volunteer of the Township of Chesterfield by whatever title known, or any entity that is in any way a part of the Township of Chesterfield shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Chesterfield business or using the facilities or property of the Township of Chesterfield.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Chesterfield to provide services that otherwise could be performed by the Township of Chesterfield.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Township Clerk shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any

person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Township Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Chest field as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Township of Chesterfield shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Township Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Chesterfield. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Chesterfield’s web site.

**Section 9:** This ordinance shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township of Chesterfield in order for the public to be made aware of this policy and the Township of Chesterfield’s commitment to the implementation and enforcement of this policy.

**CHESTERFIELD TOWNSHIP COMMITTEE**

Introduced: May 26, 2016

Adopted: June 9, 2016

| RECORD OF VOTE   |     |     |    |    |     |     |               |     |     |    |    |     |     |
|--|-----|-----|----|----|-----|-----|---------------|-----|-----|----|----|-----|-----|
| INTRODUCTION   |     |     |    |    |     |     | ADOPTION      |     |     |    |    |     |     |
| TWP COMMITTEE  | AYE | NAY | NV | AB | ORD | SEC | TWP COMMITTEE | AYE | NAY | NV | AB | ORD | SEC |
| R. Kolczynski  | X   |     |    |    |     |     | R. Kolczynski | X   |     |    |    |     |     |
| J. Liedtka   | X   |     |    |    |     |     | J. Liedtka    | X   |     |    |    |     |     |
| R. LoCascio  | X   |     |    |    | X   |     | R. LoCascio   | X   |     |    |    | X   |     |
| M. Hlubik  | X   |     |    |    |     |     | M. Hlubik     | X   |     |    |    |     |     |
| A. Robotin   | X   |     |    |    |     | X   | A. Robotin    | X   |     |    |    |     | X   |
| X – Indicates Vote    NV – Not Voting    AB – Absent    ORD – Motion    SEC - Seconded |     |     |    |    |     |     |               |     |     |    |    |     |     |

I, Caryn Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Ordinance to be a true and accurate copy of the Ordinance adopted by the Township Committee at a duly advertised meeting held on May 26, 2015 at which a quorum was present.

Caryn Hoyer, RMC  
Township Clerk