

**2012 MUNICIPAL DATA SHEET
(Must Accompany 2012 Budget)**

MUNICIPALITY: Township of Chesterfield

COUNTY: Burlington

Michael Hlubik	12/31/2012
Mayor's Name	Term Expires

MUNICIPAL OFFICIALS	
	Date of Orig. Appt.
Bonnie J. Haines Municipal Clerk	C-0983 Cert No.
Caryn Hoyer	T 8092 Cert No.
Robert Hudnell Chief Financial Officer	0-0040 Cert No.
John J. Maley, Jr., CPA, RMA Registered Municipal Accountant	218 Lic No.
John C. Gillespie Municipal Attorney	

GOVERNING BODY MEMBERS	
Name	Term Expires
Michael Hlubik	12/31/2012
Richard T. LoCascio	12/31/2013
Jeremy Liedtka	12/31/2014

Official Mailing Address of Municipality
Township of Chesterfield
300 Bordentown-Chesterfield Road
Chesterfield, New Jersey 08515

Fax #: (609) 298-0469

Please attach this to your 2012 Budget and mail to:

Director
 Division of Local Government Services
 Department of Community Affairs
 P.O. Box 803
 Trenton, NJ 08625

**2012
MUNICIPAL BUDGET**

Municipal Budget of the Township of Chesterfield County of Burlington for the Fiscal Year 2012.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the 22nd day of March, 2012 and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Bonnie James
Clerk
300 Bordentown-Chesterfield Road
Address
Chesterfield, New Jersey 08515
Address
(609) 298-2311
Phone Number

Certified by me, this 22nd day of March, 2012

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 22nd day of March, 2012
John J. Maley, Jr. C.P.A. R.M.A.
Registered Municipal Accountant
P. O. Box 614, Bordentown, NJ 08505
Address
(609) 298-8639
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 22nd day of March, 2012
Robert Audrell
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2012 By: _____

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A-4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2012 By: _____

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget.

Township of Chesterfield, County of BURLINGTON

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Township of Chesterfield, County of BURLINGTON, for the Fiscal Year 2012;

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2012;

Be It Further Resolved, that said Budget be published in the BURLINGTON COUNTY TIMES in the issue of March 29, 2012.

The Governing Body of the Township of Chesterfield does hereby approve the following as the Budget for the year 2012.

		(Liedtka			Abstained (
		(Hlubik		((
RECORDED VOTE	Ayes	(LoCascio	Nays	(
(Insert last name)		((Absent (
		((

Notice is hereby given that the Budget and Tax Resolution was approved by the TOWNSHIP COMMITTEE of the TOWNSHIP of CHESTERFIELD, County of BURLINGTON, on March 22, 2012.

A Hearing on the Budget and Tax Resolution will be held at THE MUNICIPAL BUILDING, on April 26, 2012 at 7:30 o'clock P.M., at which time and place objections to said Budget and Tax Resolution for the year 2012 may be presented by tax payers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2012
General Appropriations for: (Reference to item and sheet number should be omitted in advertised budget.)	XXXXXXXXXXXXXXXXXXXX
1. Appropriations within "CAPS"	XXXXXXXXXXXXXXXXXXXX
(a) Municipal Purposes ((Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2))	2,384,478.15
2. Appropriations excluded from "CAPS"	XXXXXXXXXXXXXXXXXXXX
(a) Municipal Purposes ((Item H-2, Sheet 28)(N.J.S.A. 40A:4-45.3 as amended))	1,141,426.85
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)	0.00
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	1,141,426.85
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 97.19 Percent of Tax Collections	498,000.00
4. Total General Appropriations (Item 9, Sheet 29)	4,023,905.00
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	1,897,096.00
6. Difference: Amount to Be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	2,126,809.00
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	

EXPLANATORY STATEMENT (continued)

SUMMARY OF 2011 APPROPRIATIONS EXPENDED AND CANCELLED

	General Budget	Sewer Utility	Utility	Utility
Budget Appropriations - Adopted Budget	4,390,468.00	593,650.00		
Budget Appropriations Added by N.J.S.A. 40A:4-87				
Emergency Appropriations				
Total Appropriations	4,390,468.00	593,650.00		
Expenditures:				
Paid or Charged (Including Reserve for Uncollected Taxes)	4,094,316.43	520,658.74		
Reserved	295,574.75	56,218.05		
Unexpended Balances Cancelled	576.82	16,773.21		
Total Expenditures and Unexpended Balances Cancelled	4,390,468.00	593,650.00		
Overexpenditures*				

*See Budget Appropriation Items so marked to the right of column "Expended 2011 Reserved."

Explanations of Appropriations for "Other Expenses"

The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries and Wages."

Some of the Items included in "Other Expenses" are:

Materials, supplies and non-bondable equipment;

Repairs and maintenance of buildings, equipment, roads, etc.;

Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.;

Printing and advertising, utility services, insurance and many other items essential to the services rendered by municipal government

EXPLANATORY STATEMENT (Continued)
BUDGET MESSAGE

APPROPRIATION CAP CALCULATION

Chapter 68, P.L. 1976 as amended places limits on municipal expenditures. These limits are commonly referred to as a "Cap". The method of calculation of the limits has been established by law. The calculation upon which the budget was prepared is as follows and will be reviewed by the Division of Local Government Services:

Total General Appropriations for 2011	4,390,468.00
CAP Base Adjustments:	
Subtotal	<u>4,390,468.00</u>
Less Exceptions:	
Total Other Operations	721,428.00
Total Interlocal Service Agreements	126,000.00
Total Public & Private Programs - Excluded From "Cap"	41,436.00
Total Capital Improvements	554,414.00
Municipal Debt Service - Excluded From "Cap"	147,600.00
Total Deferred Charges	
Transferred to the Local Board of Education	
Reserve for Uncollected Taxes	501,100.00
Total Exceptions	<u>2,091,978.00</u>
Amount On Which 2.0% Cap Is Applied	2,298,490.00
2.5 % Cap	57,462.25
1.0% Added by Index Rate Ordinance	22,984.90
CAP Bank	447.64
Assessed Value of New Construction (\$9,630,300 x 2011 Local Purpose Tax Rate .053)	<u>5,104.06</u>
Final Allowable Operating Appropriations for 2012 Within "CAP"	<u>\$ 2,384,488.85</u>

2% LEVY CAP CALCULATION

The law (N.J.S.A. 40A:4-45.44 through 45.47) establishes a formula that limits increases in the amount to be raised by taxation (tax levy) in all local units that raise property taxes. The only exception to the levy cap is municipalities with a municipal purpose tax rate of \$.10 or less for the previous tax year. The local purpose tax rate of Chesterfield Township for 2011 was \$0.053. The Township is therefore excluded from the requirements of the 2% levy cap calculation for 2012.

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM.
(e.g. If Police S&W appears in the regular section and also under Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

(See Management Section of Budget Manual)

Analysis of Compensated Absence Liability

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Value of Compensated Absences	Legal basis for benefit (check applicable items)		
			Approved Labor Agreement	Local Ordinance	Individual Employment Agreements
Township of Chesterfield Municipal Employees	389.01	24,660.91		XX	
Township of Chesterfield Police Officers	400.34	18,813.54	XX		
Totals	789.35	43,474.45			
Total Funds Reserved as of end of 2011:					0.00
Total Funds Appropriated in 2012:					0.00

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES		Anticipated		Realized in Cash in 2011
		2012	2011	
1. Surplus Anticipated	08-101	750,000.00	2,345,000.00	2,345,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	750,000.00	2,345,000.00	2,345,000.00
3. Miscellaneous Revenues - Section A: Local Revenue:	xxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx
Licenses:	xxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx
Alcoholic Beverages	08-103	5,250.00	5,000.00	5,250.00
Other	08-104	1,984.00	1,000.00	1,984.00
Fees and Permits	08-105	52,201.00	5,000.00	52,201.09
Fines and Costs:				
Municipal Court	08-110	110,903.00	115,800.00	110,903.93
Other	08-109			
Interest and Costs on Taxes	08-112	55,990.00	53,000.00	55,990.56
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	33,000.93	68,000.64	33,810.91
Anticipated Utility Operating Surplus	08-114			

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2011
		2012	2011	
3. Miscellaneous Revenues - Section A: Local Revenues (Continued):				
Total Section A: Local Revenues	08-001	259,328.93	247,800.64	260,140.49

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in
		2012	2011	Cash in 2011
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200	2,091.00	2,091.00	2,091.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	510,624.00	510,624.00	510,624.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	512,715.00	512,715.00	512,715.00

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2011
		2012	2011	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Uniform Construction Code Fees	08-160	102,000.00	125,000.00	102,566.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:				
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.A.C. 5:23-4.17):	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construct Code Fees Offset With Appropriations	08-002	102,000.00	125,000.00	102,566.00

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2011
		2012	2011	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated with Prior Director of Local Government Services - Shared Service Agreements Offset with Appropriation	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Interlocal Sevices Agreement - North Hanover Township - Public Works Services	11-100	0.00	17,900.00	23,866.64
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	17,900.00	23,866.64

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2011
		2012	2011	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated with Prior				
Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S.	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Government Services - Additional Revenues Offset with Appropriations	08-003			

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in
		2012	2011	Cash in 2011
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior V				
Director of Local Government Services - Public and Private Revenues Offset with Appropriations				
N.J. Transportation Trust Fund Authority Act	10-865		200,000.00	200,000.00
Safe and Secure Communities Program - P.L. 1994, Chapter 220	10-704		17,344.00	17,344.00
Recycling Tonnage Grant	10-701		9,314.46	9,314.46
Drunk Driving Enforcement Fund - Unappropriated Reserve	10-745		2,809.47	2,809.47
Municipal Alliance on Alcoholism and Drug Abuse	10-703	13,500.00	13,000.00	13,000.00
Clean Communities Program	10-770		11,018.30	11,018.30
Green Team Grant			1,000.00	1,000.00
Reforestation			304,093.00	304,093.00
Donation - Police Department - Unappropriated Reserve	10-707	200.00	200.00	200.00
Burlington County Park Development Program	10-869		250,000.00	250,000.00
Burlington County Municipal Park			160,500.00	160,500.00
Body Amor Replacement Fund - Unappropriated Reserve	10-715	1,352.07		
Green Communities Grant	10-710	3,000.00		

CURRENT FUND - ANTICIPATED REVENUES (continued)

GENERAL REVENUES		Anticipated		Realized in
		2012	2011	Cash in 2011
SUMMARY OF REVENUES				
1. Surplus Anticipated (Sheet 4, #1)	08-101	750,000.00	2,345,000.00	2,345,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:				
Total Section A: Local Revenues	08-001	259,328.93	247,800.64	260,140.49
Total Section B: State Aid Without Offsetting Appropriations	09-001	512,715.00	512,715.00	512,715.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	102,000.00	125,000.00	102,566.00
Total Section D: Director of Local Government Services - Shared Service Agreements	11-001	-	17,900.00	23,866.64
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	18,052.07	969,279.23	969,279.23
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	-	-	-
Total Miscellaneous Revenues	13-099	892,096.00	1,872,694.87	1,868,567.36
4. Receipts from Delinquent Taxes	15-499	255,000.00	270,000.00	250,435.49
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	1,897,096.00	4,487,694.87	4,464,002.85
6. Amount to Be Raised by Taxes for Support of Municipal Budget:				
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	2,126,809.00	383,866.00	
b) Addition to Local District School Tax	17-191			
Total Amount to Be Raised by Taxes for Support of Municipal Budget	07-199	2,126,809.00	383,866.00	720,098.62
7. Total General Revenues	13-299	4,023,905.00	4,871,560.87	5,184,101.47

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations within "CAPS"	FCOA	Appropriated				Expended 2011	
		for 2012	for 2011	for 2011 by Emergency Appropriation	Total for 2011 as Modified by All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:							
Administrative & Executive							
Salaries and Wages	20-100-1	14,065.00	15,587.00		15,587.00	15,041.92	545.08
Other Expenses	20-100-2	21,540.00	26,570.00		26,570.00	21,049.09	5,520.91
Mayor and Council:							
Salaries and Wages	20-110-1	19,500.00	19,500.00		19,500.00	19,500.00	-
Other Expenses	20-110-2	575.00	600.00		600.00	219.00	381.00
Municipal Clerk							
Salaries and Wages	20-120-1	49,480.00	47,056.00		47,056.00	46,957.39	98.61
Other Expenses	20-120-2	875.00	2,225.00		2,225.00	2,085.00	140.00
Financial Administration							
Salaries and Wages	20-130-1	43,385.00	31,210.00		31,210.00	31,210.00	-
Other Expense	20-130-2	13,975.00	12,550.00		12,550.00	10,317.28	2,232.72
Audit Services							
Other Expenses	20-135-1	22,400.00	22,400.00		22,400.00	22,400.00	-
Assessment of Taxes							
Salaries and Wages	20-150-1	22,400.00	31,264.00		25,064.00	25,062.83	1.17
Other Expenses:							
Maintenance of Tax Map	20-150-2	2,000.00	2,500.00		2,500.00	2,486.25	13.75
Miscellaneous Other Expenses	20-150-2	18,310.00	18,660.00		18,660.00	12,066.36	6,593.64

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations within "CAPS" - (continued)		Appropriated				Expended 2011	
		for 2012	for 2011	for 2011 by Emergency Appropriation	Total for 2011 as Modified by All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT (Continued):							
Collection of Taxes							
Salaries and Wages	20-145-1	36,200.00	30,142.00		30,142.00	28,531.20	1,610.80
Other Expenses	20-145-2	7,325.00	6,725.00		6,725.00	5,646.48	1,078.52
Legal Services and Costs							
Other Expenses	20-155-2	115,000.00	130,000.00		130,000.00	71,663.81	58,336.19
Engineering Services and Costs							
Other Expenses	20-165-2	50,000.00	45,000.00		54,041.71	47,953.82	6,087.89
Public Buildings and Grounds							
Salaries and Wages	26-310-1	13,050.00	13,000.00		12,500.00	11,928.61	571.39
Other Expenses	26-310-2	13,150.00	13,750.00		13,750.00	11,130.81	2,619.19
Municipal Land Use Law (NJSA 40:55D:1): Planning Board							
Salaries and Wages	21-180-1	3,950.00	3,060.00		3,592.36	3,592.36	-
Other Expenses	21-180-2	31,450.00	31,350.00		31,350.00	23,765.77	7,584.23
Other Expenses - Special Projects	21-180-2		3,000.00		3,000.00	-	3,000.00